

VENDOR/SPONSOR REGISTRATION



ASSOCIATION OF INDEPENDENT RESEARCH INSTITUTES

FULL PAYMENT MUST ACCOMPANY REGISTRATION. Ads must be received by August 26, 2010 to be included in the program booklet. The annual meeting dates are September 26-29, 2010.

Company Name:	
Contact Name:	
Contact Title:	
Address:	
City, State, and Zip:	
Phone:	Fax:
E-mail:	

- Vendor registrations may only be for employed staff of the vendor organization.
- There is a maximum of three registrations at the discounted \$250 rate; additional reps may register at \$600.
- All vendor representatives must register for the meeting whether they are doing a vendor presentation or staffing the exhibit table. There is no additional fee for vendor presentations with sponsorships of \$3500 or more.
- Vendor registrations may not be transferred or divided up between more than one person.

Sponsorship/Exhibits Registration:

<input type="radio"/> Evening Event – Full Sponsorship	\$15,000	_____	\$ _____
<input type="radio"/> Evening Event – Co-Sponsorship	\$ 7,500	_____	\$ _____
<input type="radio"/> Welcome Reception	\$ 6,000	_____	\$ _____
<input type="radio"/> General Session Luncheon	\$ 5,000	_____	\$ _____
<input type="radio"/> Continental Breakfast	\$ 3,500	_____	\$ _____
<input type="radio"/> Refreshment Break	\$ 2,500	_____	\$ _____
<input type="radio"/> New Attendee Orientation Reception	\$ 2,500	_____	\$ _____
<input type="radio"/> Exhibit table (includes 1 attendee registration)	\$ 2,500	_____	\$ _____
<input type="radio"/> Additional 1-3 staff registrations	\$ 250 each	_____	\$ _____
<input type="radio"/> Additional 4 and more staff registrations	\$ 600 each	_____	\$ _____
<input type="radio"/> E-mail blast	\$ 500 each	_____	\$ _____
<input type="radio"/> Vendor Presentation	\$ 1,000	_____	\$ _____
<input type="radio"/> Full-page (B/W)	\$ 1,000	_____	\$ _____
<input type="radio"/> Full-page (color)	\$ 1,500	_____	\$ _____
GRAND TOTAL DUE:			\$ _____

____Yes, I'd like to reserve a vendor presentation slot at the meeting. I understand this is available on a first-come, first-serve basis and I will be contacted via email if a slot is available. I understand that a vendor presentation includes: a meeting room, chairs, and a head table; and that all other items are at the vendor expense (AV, internet, etc.). There is no charge for a vendor presentation of sponsorships of \$3,500 or more. Sponsorships/exhibits below \$3500 may purchase the vendor presentation option above at the current rate listed above.

Attendees: Please be sure include Name, Title, & Email

Name:	Email:
Title:	
Name:	Email:
Title:	

Vendor fee includes an 8x10 area for a booth/display, one 6 ft table, one chair, one meeting registration, and one full page b/w ad in the program booklet. Additional representatives will be admitted as detailed above. Visit us online for complete benefits for each option at www.airi.org.

Opportunities to sponsor daily events listed above are allocated on a first-come basis. Appropriate recognition of sponsorship will be provided.

Please return this form with a check (payable to AIRI) for the total amount due to: **AIRI Management Office, Attn: David Issing, P.O. Box 844, Westminster, MD 21158**. For more information, visit www.airi.org or contact AIRI Headquarters at hq@airi.org or (410) 751-8900.

Vendor/Sponsorship Refund Policy

We will gladly issue you a refund if we receive your request for a refund on or before August 26, 2010. A \$500 processing charge will apply to any refunds honored. Unfortunately, we cannot accept refund requests on or after August 27, 2010.